

The following pages were extracted (for file-size purposes) from the following Task Guide:

Air & Flightline Personnel Task Guide (u_052704141903.pdf)

SPECIALTY QUALIFICATION TRAINING RECORDS (SQTR)

On the following pages you will find the specialty qualification training records for the aircrew and flightline specialties. These sheets are your record of training accomplished prior to earning any of these emergency services specialty qualifications. We recommend that you keep copies of these records in a safe place just in case you lose this task guide. Electronic records are not required to be updated until all training is accomplished so this may be your only record of training successfully accomplished. Once you have completed a qualification, provide a copy of the appropriate SQTR to your unit commander or other designated officer for processing.

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)

Mission Scanner

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified GES	
At least 18 years of age	

The above listed member has completed the required prerequisite training for the mission scanner specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-2015 Demonstrate Ground Operations and Safety	
Complete Task O-2017 Demonstrate Post-Crash Actions	
Complete Task O-2019 Demonstrate Proper Number and Character Pronunciation	
Complete Task O-2020 Use Prowords and Code Words	
Complete Task O-2021 Interpret Emergency Signals and Demonstrate Air/Ground Team Coordination	
Complete Task O-2024 Demonstrate Use of Sectional Charts	
Complete Task P-2013 Discuss Mission Scanner Duties and Responsibilities	
Complete Task P-2014 Discuss CAP Liability Coverage and Mishap Reporting	
Complete Task P-2015 Enter Data into CAP Forms	
Complete Task P-2016 Identify and Discuss Major Aircraft Controls	
Complete Task P-2017 Identify and Discuss Major Aircraft Instruments	
Complete Task P-2018 Discuss Aircraft Weight and Balance	
Complete Task P-2019 Identify Items Checked During an Aircraft Pre-Flight Inspection	
Complete Task P-2020 Discuss the Dangers of Wake Turbulence	
Complete Task P-2021 Discuss how Atmospheric and Lighting Conditions Effect Scanning Effectiveness	
Complete Task P-2022 Identify Visual Clues and Wreckage Patterns	
Complete Task P-2023 Discuss how Reduced Visibility and Turbulence Effect Search Operations	
Complete Task P-2024 Discuss Strategies to Combat High Altitude Effects	
Complete Task P-2025 Discuss Common Search Terms	
Complete Task P-2026 Identify what to Look For and Record during Damage Assessment Missions	
Complete Task P-2027 Describe CAP Search Patterns	
Complete Task P-2028 Discuss Crew Resource Management	

The above listed member has completed the required familiarization and preparatory training requirements for the (insert specialty name) specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Evaluator's CAPID and
Date Completed

Task

Complete Task O-0204 Locate a point on a Map using Latitude and Longitude
Complete Task O-0205 Locate a point on a Map using the CAP Grid System
Complete Task O-2016 Demonstrate Safety While Taxiing
Complete Task O-2018 Operate the Aircraft Communications Equipment
Complete Task O-2022 Demonstrate Scanning Patterns and Locate Targets
Complete Task O-2023 Demonstrate Techniques to Reduce Fatigue
Complete Task O-2025 Track and Record Position on Sectionals and Maps
Complete Task P-0101 Keep a Log
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>

Exercise Participation

The above listed member satisfactorily participated as a mission scanner trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

The above listed member satisfactorily participated as a mission scanner trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the mission scanner specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)

Mission Observer

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified Mission Scanner	
At least 18 years of age	

The above listed member has completed the required prerequisite training for the mission observer specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-2010 Use In-Flight Services	
Complete Task O-2013 Plot a Route on a Sectional Chart	
Complete Task O-2107 Prepare for a Trip to a Remote Mission Base	
Complete Task P-2007 Discuss Mission Observer Duties and Responsibilities	
Complete Task P-2008 Discuss the Dangers of Icing	
Complete Task P-2009 Discuss the Dangers of Reduced Visibility Conditions	
Complete Task P-2010 Discuss the Dangers of Wind and Thunderstorms	
Complete Task P-2011 Discuss the Effects of Density Altitude on Aircraft Performance	
Complete Task P-2012 Identify Controlled and Special Use Airspaces on a Sectional	

The above listed member has completed the required familiarization and preparatory training requirements for the mission observer specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-2002 Operate the Aircraft Radios	
Complete Task O-2011 Operate the VOR and DME	
Complete Task O-2012 Operate the GPS	
Complete Task O-2014 Assist in ELT Searches	
Complete Task O-2109 Assist in Planning and Performing a Route Search	
Complete Task O-2110 Assist in Planning and Performing a Parallel Search	
Complete Task O-2111 Assist in Planning and Performing a Creeping Line Search	
Complete Task O-2112 Assist in Planning and Performing Point Based Searches	
Complete Basic Communications User Training	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

Exercise Participation

The above listed member satisfactorily participated as a mission observer trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

The above listed member satisfactorily participated as a mission observer trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the mission observer specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)

Mission Pilot

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified Mission Scanner	
Current and qualified CAP pilot in accordance with CAPR 60-1, with at least 175 hours pilot in command time including 50 hours of cross-country flying	
At least 18 years of age	

The above listed member has completed the required prerequisite training for the mission pilot specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-2003 Grid Sectional Charts	
Complete Task O-2004 Use a POD Table	
Complete Task O-2009 Demonstrate Air/Ground Team Coordination Techniques	
Complete Task O-2101 Describe how ELTs are Detected	
Complete Task P-2001 Discuss Mission Pilot Duties and Responsibilities	
Complete Task P-2002 Discuss General CAP-Related Safety Requirements and Issues	
Complete Task P-2003 Discuss Types of Flights Performed by CAP Aircrews	
Complete Task P-2004 Discuss Security Concerns and Procedures	
Complete Task P-2005 Discuss Mission Pilot Responsibilities During a Mission	
Complete Task P-2028 Discuss Crew Resource Management	

The above listed member has completed the required familiarization and preparatory training requirements for the mission pilot specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Evaluator's CAPID and
Date Completed

Task

Complete Task O-2001 Operate the Aircraft Audio Panel	
Complete Task O-2005 Operate the Aircraft DF	
Complete Task O-2006 Perform ELT Searches	
Complete Task O-2007 Locate and Silence an ELT on the Ground	
Complete Task O-2008 Complete a Mission Sortie	
Complete Task O-2102 Demonstrate Planning and Flying a Route Search	
Complete Task O-2103 Demonstrate Planning and Flying a Parallel Track Search	
Complete Task O-2104 Demonstrate Planning and Flying a Creeping Line Search	
Complete Task O-2105 Demonstrate Planning and Flying a Point Based Search	
Complete Task O-2106 Plan and Command a CAP Flight	
Complete Task O-2107 Prepare for a Trip to a Remote Mission Base	
Complete Task P-2119 Demonstrate how to complete a CAP aircraft inspection	
Complete CAPF 91 Check Ride	
Complete Basic Communications User Training	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

Exercise Participation

The above listed member satisfactorily participated as a mission pilot trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE DATE

The above listed member satisfactorily participated as a mission pilot trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the mission pilot specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE DATE

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)

Flight Line Marshaller

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified GES	

The above listed member has completed the required prerequisite training for the flightline marshaller specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-3001 Discuss Flightline Marshaller's Responsibilities	
Complete Task O-3002 State the Five Flight Line Safety Precautions	
Complete Task O-3003 Identify Requirements for Vehicles on the Flightline	
Complete Task O-3004 Discuss Flight Line Security	
Complete Task O-3005 Discuss Flight Line Hazards	

The above listed member has completed the required familiarization and preparatory training requirements for the flightline marshaller specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-3006 Marshall an aircraft	
Complete Task O-3007 Be a Wing Walker	
Complete Task O-3008 Perform Aircraft Startup Procedures	
Complete Task O-3009 Perform aircraft taxi procedures	
Complete Task O-3010 Perform Aircraft Shutdown and Chocking Procedures	
Complete Task O-3011 Tie Down an Aircraft	
Complete Task O-3012 Demonstrate Proper Ground Safety Observer Techniques	
Complete Task O-3013 Demonstrate the Ability to Fuel an Aircraft	
Complete Task O-3014 Demonstrate knowledge of flight line security	
Complete Basic First Aid Training or equivalent	
Complete Basic Communications User Training	
Complete Task L-0001 Basic Communications Procedures for ES Operations	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

Exercise Participation

The above listed member satisfactorily participated as a flightline marshaller trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

The above listed member satisfactorily participated as a flightline marshaller trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the flightline marshaller specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)**Flightline Supervisor**

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified GES	
Qualified Flightline Marshaller	
At least 18 years of age	

The above listed member has completed the required prerequisite training for the flightline supervisor specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete NIIMS G193 or equivalent	
Complete Task O-3101 Demonstrate knowledge of the flight line supervisor's responsibilities	
Complete Task O-3102 Discuss How to Set Up a Flight Line	
Complete Task O-3103 Discuss Flight Line Organization	

The above listed member has completed the required familiarization and preparatory training requirements for the flightline supervisor specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Task	Evaluator's CAPID and Date Completed
Complete Task O-3104 Coordinate Activities with Local FBO	
Complete Task O-3105 Coordinate Activities with Airport Administration and Security	
Complete Task O-3106 Coordinate Activities With Local Fire Department	
Complete Task O-3107 Coordinate Activities With Local Hospital and/or EMT Operators	
Complete Task O-3108 Survey Airport for the Best Parking Areas and Taxi Routes	
Complete Task O-3109 Survey Airport for Hazards and Emergency Equipment	
Complete Task O-3110 Demonstrate the ability to supervise the flight line marshallers	
Complete Task O-3111 Brief Flight Line Marshallers and trainees	
Complete Task O-3112 Demonstrate the ability to Tow and Park an Aircraft	
Complete Task O-3113 Refuel an Aircraft	
Complete Task O-3114 Keep Track of Aircraft Refueling	
Complete Task O-3115 Discuss Helicopter Operations	
Complete Task P-0101 Demonstrate the ability to keep a log	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

Exercise Participation

The above listed member satisfactorily participated as a flightline supervisor trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

The above listed member satisfactorily participated as a flightline supervisor trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE

DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the flightline supervisor specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE